

## NOTICE OF MEETING

# JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Tuesday, 1st September, 2020, 7.30 pm - MS Teams (watch it [here](#))**

### **Statutory Advisory Committee Members:**

Councillors Lucia das Neves, Josh Dixon, Scott Emery, Justin Hinchcliffe, Elin Weston, Khaled Moyeed, Yvonne Say and James Chiriyankandath.

Jane Hutchinson (Alexandra Residents Association),  
Ken Ranson (Bounds Green & District Residents Association),  
John Crompton (Muswell Hill & Fortis Green Association),  
Kevin Stanfield (Palace Gates Residents Association),  
Elizabeth Richardson (Palace View Residents Association),  
David Frith (The Rookfield Association),  
Jason Beazley (Three Avenues Residents Association),  
Jim Jenks (Warner Estate Residents Association).

### **Consultative Committee Members:**

Councillors Dana Carlin, Nick da Costa, Eldridge Culverwell, Bob Hare, Anne Stennett and Sarah Williams.

Gordon Hutchinson (Friends of Alexandra Park),  
John Wilkinson (Alexandra Palace Allotments Association),  
Hugh Macpherson (Alexandra Palace Organ Appeal),  
John Thompson (Alexandra Palace Television Group),  
Dermot Barnes (Alexandra Residents Association),  
Jacob O'Callaghan (Alexandra Park & Palace Conservation Area Advisory Committee),  
Nigel Willmott (Friends of the Alexandra Palace Theatre),  
Elen Roberts (Heartlands School),  
Ken Ranson (Bounds Green & District Residents Association),  
Rachael Macdonald (Hornsey Historical Society),  
Duncan Neil (Muswell Hill & Fortis Green Association),  
John Boshier (Muswell Hill Metro Group),  
Val Paley (Palace View Residents Association),  
Calvin Henry (St Mary's CE Primary School),  
Richard Hudson (Warner Estate Residents Association).

**1. ELECTION OF CHAIR FOR THE MEETING**

**2. FILMING AT MEETINGS**

Please note this meeting will be streamed via the Council's internet site. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

**3. APOLOGIES FOR ABSENCE**

**4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

**5. URGENT BUSINESS**

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item 12 below).

**6. MINUTES (PAGES 1 - 4)**

To approve the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 10 December 2019.

**7. CEO'S UPDATE REPORT (PAGES 5 - 22)**

To update on Alexandra Park and Palace including Covid-19 impact, reopening and recovery, Wellbeing survey, park management, Creative Learning and Dukes Avenue.

**8. CAR PARK CHARGING PROPOSALS (PAGES 23 - 30)**

To present the results of the car parking consultation and seek the advice and feedback of the SAC&CC on the proposals for the scheme.

**9. END OF YEAR REPORT (PAGES 31 - 38)**

Summary of 2019/20, including the outdoor event monitoring framework, theatre use and complaints.

**10. NON-VOTING BOARD MEMBERS FEEDBACK**

**11. ITEMS RAISED BY INTERESTED GROUPS**

**12. NEW ITEMS OF URGENT BUSINESS**

To consider any items admitted at item 5 above.

**13. DATES OF FUTURE MEETINGS**

5 November 2020  
15 March 2021

Philip Slawther  
Tel – 020 8489 2957  
Fax – 020 8881 5218  
Email: Philip.slawther2@haringey.gov.uk

Bernie Ryan  
Assistant Director – Corporate Governance and Monitoring Officer  
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday, 21 August 2020

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**MINUTES OF MEETING JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON TUESDAY, 10TH DECEMBER, 2019, 7.30 - 8.20PM**

**PRESENT:** Jason Beazley (Advisory Committee Member), Jane Hutchinson (Advisory Committee Member, Elizabeth Richardson (Advisory Committee Member), David Frith (Advisory Committee Member), Jim Jenks (Advisory Committee Member - Chair), Gordon Hutchinson (Consultative Committee Member), Dermot Barnes (Consultative Committee Member), Jacob O'Callaghan (Consultative Committee Member), Nigel Willmott (Consultative Committee Member), Rachael Macdonald (Consultative Committee Member), Val Paley (Consultative Committee Member), Richard Hudson (Consultative Committee Member), Councillor Justin Hinchcliffe, Councillor Yvonne Say, Councillor Dana Carlin, Councillor Nick da Costa, Councillor Eldridge Culverwell, Councillor Bob Hare and Councillor Anne Stennett

**155. ELECTION OF CHAIR FOR THE MEETING**

Jim Jenks agreed to chair the meeting.

**156. FILMING AT MEETINGS**

Noted.

**157. APOLOGIES FOR ABSENCE**

Apologies for absence were received from John Wilkinson, Hugh Macpherson, John Thompson, Duncan Neill, Cllr James Chiriyankandath, Cllr Scott Emery, Cllr Khaled Moyeed and Cllr Josh Dixon.

Apologies for lateness were received from Cllr Lucia das Neves.

**158. DECLARATIONS OF INTEREST**

None.

**159. URGENT BUSINESS**

There was one item of urgent business – North East Office Building – urgent works report, which was not included when the agenda was published. This report would be considered under agenda item 10.

**160. MINUTES**

The following points were noted in discussion:

- Members raised concerns that the minutes of the previous Alexandra Palace and Park Board meeting were not published on the agenda, and suggested that the Board minutes should be finalised in a timely manner to ensure the SAC/CC members had view of the Board minutes prior to the SAC/CC meeting. The SAC/CC Members asked for the Board minutes to be provided to SAC/CC Members at the earliest opportunity. **Post meeting: The Board clerk has been notified of the SAC/CC Members' concerns and requests.**
- A Member raised a concern that the minutes of the Joint SAC/CC meeting and SAC meeting had not been produced in the recent Alexandra Palace and Park Board agendas. Accordingly, the SAC/CC had requested for the Board to take account the minutes of the Joint SAC/CC and SAC meetings, and to ensure that the Board's consideration of the SAC/CC and SAC minutes were published. **Post meeting: The Board clerk has been notified of the SAC/CC Members' concerns and requests.**
- A Member queried whether the absence of SAC/CC and SAC meeting minutes at the Board meeting may be due to the sequencing of meetings. The Chair suggested that the sequencing of meetings should be a matter for the Board to consider.

## RESOLVED

1. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committee held on 3<sup>rd</sup> October 2019.
2. To note the minutes of the Statutory Advisory Committee held on 3<sup>rd</sup> October 2019.
3. To note the minutes of the Consultative Committee held on 3<sup>rd</sup> October 2019.

## 161. CEO'S UPDATE REPORT

The Chair invited Member comments in relation to the CEO'S report as set out. The following was noted:

### Park update

- Regarding the new pond in the Grove, the CEO informed this was still in development, being completed by volunteers who visited the site on a weekly basis.
- Regarding the Tree Planting Project, the CEO informed the trees composition would be confirmed in the minutes, with more information provided by the Tree Park Manager (**Action: CEO/Park Manager**).
- Regarding the budget for street lighting, the CEO explained that some of the street lighting had been budgeted for, but costs varied year on year. In years where additional funding was required, it would depend on other works needed to be funded from the budget.

### Theatre

- The CEO noted that profit from filming in the Theatre or East Wing was a matter reserved for the trading subsidiary. However, the profit margin was

dependent on the type of filming with some types being more lucrative than others.

- Regarding the list of events, the Trust Secretary noted these were circulated to SAC & CC Members in a monthly 'What's On' email.
- Discussing the Forward Programme for the theatre, the CEO informed that what was able to be released in the public domain appears on the what's on list and the website.

### Creative Learning

- Regarding the graffiti on the Grove Pedestrian Bridge, the CEO confirmed she would inform the Creative Learning team to put up notices to help prevent against any further graffiti **(Action: CEO)**.
- In answer to a question about provision for people with Autism, the CEO stated that the team were assessing what more can be done for a range of needs.

### West Yard Storage Building

- Members indicated that having been consulted on the number of planning matters and a new planning application at West Yard Storage Building, they were satisfied with those plans and had raised no comments.
- The CEO confirmed that no decision had been taken with regards to whether the West Yard Tower building was to be hired for any specific purpose.

### Events and Noise Management

- The CEO acknowledged that as standard lessons learnt from the 2019 fireworks event and a review of the event was to be carried out.
- Regarding the fencing put up for the fireworks event, the CEO explained that all fencing erected was considered necessary for the purposes of safety and to prevent access to the event. The CEO acknowledged that the signage could be improved and would inform the relevant team to address **(Action: CEO)**.
- The CEO assured Members that Trust staff were always present at any event held at the Palace and Park and oversaw external companies, such as the ones responsible for delivering the fireworks.
- Regarding noise complaints, the CEO informed that those included in the report were those received by the Palace, which were roughly in line with the number received in the previous year. A yearly comparison of noise complaints received would be misleading as the number and type of events held at the Palace and Park varied year on year.
- The CEO informed the Board that if the Trust was able to identify which contractors caused damage to drains at the Palace and Park then it would charge them for the cost of repairs. However, in circumstances where the Trust was unable to identify those responsible, damage is listed in the maintenance log and repairs covered by the relevant event budget. Ticket sales include a restoration levy, a proportion of which is allocated to park maintenance.

## **RESOLVED**

To note the contents of this report.

## **162. NON-VOTING BOARD MEMBERS FEEDBACK**

The non-voting Member commented on recent discussions, which included looking at the possible effects of Brexit on the Trust in the future.

In addition, the following information was noted:

- The CEO informed the annual reports had yet to be sent to the Charity Commission. They had been prepared and were due to be forwarded onto the Commission prior to the December deadline.
- The CEO would ensure an update on the Park Boundary Survey would be provided to the Committee at a future meeting (**Action: CEO**).

**163. ITEMS RAISED BY INTERESTED GROUPS**

None.

**164. NEW ITEMS OF URGENT BUSINESS - NORTH EAST OFFICE BUILDING**

A tabled report was circulated to Members, discussing urgent works at the North East Office Building. The Chair invited Member comments. The following was noted:

- The CEO informed that the Trust has applied for part funding and would need to match fund the remaining costs of the project.
- The CEO informed that the heritage approach would be one of conservation in line with the heritage significance statement (still in draft).
- Some of the funding of the cost of conservation architect was provided by Historic England.

**RESOLVED**

To note the report and provide any advice to the Trustee Board.

**165. DATES OF FUTURE MEETINGS**

Tuesday 28<sup>th</sup> April 2020 19:30

CHAIR:

Signed by Chair .....

Date .....





**ALEXANDRA PARK AND PALACE JOINT MEETING OF THE  
STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES**

**1<sup>st</sup> September 2020**

**Report Title:** CEO's Report

**Report of:** Louise Stewart, Chief Executive Officer

**Purpose:** *This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.*

**Local Government (Access to Information) Act 1985:** N/A

**1. Recommendation**

1.1 To note the content of this report.

**2. Covid-19 Response**

2.1 Despite the closure of the Palace on 17<sup>th</sup> March and the majority of scheduled events for 2020/21 cancelled or postponed, due to the pandemic and the need to protect the public, staff and volunteers, the Charity continued to deliver its charitable purposes through,

- creative Learning adapting swiftly to deliver online content
- the Park providing respite for local people
- continuation of essential maintenance work.

2.2 Although the Palace was closed to the public, it provided support to the pandemic response efforts through,

- hosting an Essential Supplies Distribution Centre, working with Haringey Council and Edible London
- hosting Compassion London in the main kitchens to prepare and distribute hot meals
- hosting a bi-weekly Mobile Military Covid-19 testing unit in the Paddocks car park.

**Anti-social behaviour**

2.5 The Park saw an increase of 168% in the number of visitors during the lockdown. Between 17 March and 22 May 2020 an estimated 1.5m people visited, which put immense pressure on the Park and Grounds Maintenance staff (more detail in the Park section below).

- 2.6 Despite signage and social media communication the Trust experienced an increase in negative social media comments, complaints and enquiries that more needed to be done to protect public safety and the charitable assets due to visitors failing to observe social distancing, group fighting, dangerous driving, illegal (double and triple) parking, trespassing, illegal trading and drug use.

### Road Closure

- 2.7 The situation raised significant safety concerns, particularly the dangerous driving and illegal parking. It was having a detrimental impact on visitors to the Park, and surrounding areas. In agreement with our partners, Haringey Council, the Police and TfL it was decided to close Alexandra Palace Way between the hours of 8pm and 5am. The Trust also invested in concrete infrastructure to block the parking in the bays for the foreseeable future. This was communicated to stakeholders and publicised on our social media channels and in a blog on the website a few days before the closure came into effect on 2<sup>nd</sup> June (until 13<sup>th</sup> July).
- 2.8 The Road closure was a temporary measure, which could be repeated. At the time of writing we have noticed a recurrence of the ASB activity and are in dialogue with our partners about appropriate measures.
- 2.9 We are extremely grateful to members of the community who have rallied to support us by donating, supporting the measures we have undertaken, being advocates on social media, particularly on our fundraising efforts, actively helping to deal with the litter, as well as being 'eyes and ears' for the Trust as the majority of our staff have been furloughed or working remotely.
- 2.10 The Trust came under pressure to reopen park facilities but was consistent in the reasons for not reopening; (1) safety of the public and personnel (2) the cost to the Trust, of reopening, especially in a Covid secure way, when there is no income being generated to pay for the management of the facilities.

### Parking donations

- 2.11 Our car parks were closed at the start of lockdown to discourage people from breaking the government guidance to stay at home. However, the car park closures caused issues particularly as the weather was fine and the number of people in the local area working from home or furloughed meant visitors were using the road and grassed areas as a car park instead. This was becoming dangerous due to speeding vehicles and causing damage to the park and its infrastructure. There was also a noticeable increase in parking in surrounding streets when people were permitted to drive to locations for leisure.
- 2.12 To mitigate the impact, in May, the car parks were opened, incurring staffing costs therefore, as a temporary measure, drivers were invited to make a donation (using a socially distant 'tap to donate' system). We communicated this to our stakeholders, including ward councillors and local resident groups and individuals. It has been received well, with only a handful of drivers declining to donate.

### **3. Recovery**

- 3.1 The Trust's focus currently is on securing funding to keep the Trust going in year and for the future and preparing for reopening the building and staff returning. Risk assessments and carefully planned processes and systems are needed to protect staff, volunteers and customers.

### **4. Repairs and maintenance**

- 4.1 With visitor areas closed the team have been able to complete maintenance or repair work in areas, which are usually high usage with little down time. The work we have been able to undertake may not all be visible to the public but it will increase the resilience of the building.
- 4.2 Work in public areas include:
- Ice Rink: trench edge reinforcement (complete), new kickboards (80% complete), replacement electrical distribution boards, new valve and controller boards on the refrigeration plant (all complete).
  - Tower masonry repairs to the public facing elevations of South Terrace and The Beach (complete).
  - Redecoration (complete) and renewal of seals (ongoing) to Theatre doors.
  - Floor repairs to Great Hall (complete).
  - Glazing repairs to East Lightwell (complete).
  - Replacement fire doors installed to East Lightwell serving BBC corridor/event store (complete).
- 4.3 Back of house areas:
- Replacement electric boards and rewiring in the BBC Tower (on-going, complete rewire required to almost every floor, due to aging brittle wiring and non-compliant defects).
  - Boiler and hot water expansion vessels works (complete).
  - New flooring, sink repairs and anti-slip treatment to stairs in the Phoenix Bar & Kitchen (complete).
  - Fitting of new rooflights over Marble Staircase (complete).
  - Redecoration of rear fire escape staircases and back of house areas (complete to Level 5 and Security, Organisers Office corridor).
  - Repairs and decoration planned to BBC toilets/corridor (complete) and part offices (ongoing as delayed by essential rewiring to BBC offices)
  - Installation of goods lift to West Yard Building storage unit (complete). Additional high level cage due to be installed in September, to add extra protection from storage objects potentially falling into lift.

### **5. Dukes Avenue Bridge**

In June a note was circulated to committee members about the future of the disused railway bridge at Dukes Avenue. The bridge, owned by the Crown Estate, is being considered for demolition due to safety reasons. The Trust is keen for the bridge to be retained as part of AP's heritage story but understands the safety issues that have been raised. At the time of writing no further updates are available. The note is attached at Appendix 1, should the SAC & CC wish to raise any additional issues during the meeting.

## 6. Park Update

### Litter

- 6.1 The level of litter in the Park since March has been overwhelming (in May the weight of litter was up 79% on May 2019 and up 252% on May 2018).
- 6.2 The public donations have enabled us to make additional litter collections at weekends and provide litter pickers to around 100 volunteers. Two graphs are displayed in appendix 2 to demonstrate the increase in litter in the Park this year, 30 tonnes collected in June 2020 compared to 11 tonnes in June 2019.
- 6.3 We are very grateful to our local community, neighbours and park users who have helped us to combat the level of abuse the Park has been receiving, by actively volunteering and collecting litter. We are also grateful for the continued support of the Friends of the Park and who have co-ordinated groups of new volunteers. This not only improves the experience for park users, it prevents the litter problem from getting worse and assists to prevent harm to other people and wildlife in and around the Park. A grid-map of the Park is provided at Appendix 3, which has proved useful for Park users to report areas of concern to the Trust.

### Reporting Anti-social behaviour

- 6.4 As mentioned earlier in this report we have seen an increase in antisocial behaviour and many reported incidents of young people climbing over the gates to access the Park at night time, as well as motorbikes/mopeds driving through pedestrian areas and crimes being committed in surrounding areas.
- 6.5 We encourage local residents to contact 020 8365 2121 which goes to our Visitor Services Team Monday to Friday, 9am – 5pm and the Security Control Room during out of hours. However, our security team are not the Police and have no powers of enforcement. We encourage people to report crimes and anti-social behaviour to the local authority and the Police, who we work closely with.

### 6.6 Tree and Woodland Management Plan

Work on the Tree and Woodland Management Plan continues. It sets out a framework to manage and protect the diversity of species and the Park's landscape character and tree stock from the increasing threat of tree diseases. A summary or full version can be requested from Natalie Layton (Charity Secretary) and any comments submitted to the Park Manager, Mark Evison, via [Natalie.Layton@alexandrapalace.com](mailto:Natalie.Layton@alexandrapalace.com).

- 6.7 At the last meeting the SAC/CC sought additional information on the Tree planting project, which is included at Appendix 4.

### 6.8 Thames Water repairs

In March Thames Water were on site to repair a leak which surfaced around the Grove Bus Stop. The pipes are reported to be 90 years old and the defect may have moved to the next weak joint in the pipe, along the lower road.

## 7. Creative Learning

### Opening of the Creativity Pavilion (the 'Learning Zone')

- 7.1 The Creativity Pavilion opened its doors on 25 February 2020 with Children from Friern Barnet and St James' schools taking part in a 3D Modelling workshop led by the project architects.
- 7.2 The new purpose-built learning space in the East Court provides a home for our growing Creative Learning programme, offering opportunities for local communities to explore their creativity through workshops, courses and volunteering.
- 7.3 The Pavilion programme opened with an exhibition of ingenious inventions, designed by local children as part of our Little Inventors project and brought to life by students from Middlesex redLoop Innovation Centre.

### Activities

- 7.4 Despite various challenges and having to respond to the rapidly changing situation AP has been able to continue producing learning programmes and is leading discussions with Haringey Education Partnership to support teachers and young people in making their programmes relevant to the situation. For example, in September the Haringey Tuition Service will be delivering some of their sessions in the Creativity Pavilion.
- 7.5 Free downloadable content includes: wildlife and nature (and creating dens), interactive content around magic and creativity and four Creativity Summer Camps took place over the summer: Street Art, Fashion, Dance and Spoken Word. We also launched a music programme encouraging people to create a graphic score and create links for other people to add to it.
- 7.6 20 young people will be joining the Creative Learning team to input into creating 8 events and have their say on the arts and culture they want to see in the building, although this is likely to be delivered online.
- 7.7 The Little Inventors Challenge launched in April with young people invited to design and create a wildlife invention. This year's theme aims to encourage focused learning about sustainability and the environment on their journey through the Park and to continue the learning at home. To encourage more schools to engage in the challenge the deadline has been extended to October and the partner artist 'Jack The Artist' has been commissioned to make three new short films on sustainable issues and invention. Six of the inventions will be selected for display in the Park's outdoor learning area, to be made by Jack The Artist working with a community or school group.
- 7.8 One challenge was transferring the Biblio-Buzz book awards into an online event. Cancelling the event was not an option as so many young people in Haringey had invested their time in reading the 6 books and voting on a favourite. They were able to discuss the books, meet the authors and meet Cressida Cowell, Children's Laureate for Waterstones Books.
- 7.9 Big Schools; Green Screen Champions  
The Creative Learning Team adapted the 1 day session to deliver a 2 week programme of webinars, films and downloadable resources. In addition to BAFTA and Discovery Learning the Big Schools partners have been broadened to include: Albert (providers of guidance on creating sustainable content), Feilden Clegg Bradley Studios

(FCBS) architects and artists and animators commissioned to teach young people how to make films. The data is still being evaluated but approximately 1,786 pupils have engaged with this programme.

## 8. Wild in the Park

- 8.1 In summer 2019, we embarked upon on a major new creative learning programme in the Park, supported by a fantastic three-year commitment from Matchroom Sport Charitable Foundation. There is a huge amount of evidence showing the benefit of time spent outdoors surrounded by nature for all of us, but particularly for young people.
- 8.2 Pilot programmes have continued since September with 6-10 taster sessions delivered with our outdoor learning experts **Forest and Family** working in consultation with children, young people and education specialists from the **Haringey Tuition Service**, **Alexandra Park Primary** and **Heartlands Learning Support Unit**. Through these pilot programmes we are developing provision for outdoor learning for children and young people with Special Education Needs, young people with social, emotional and behavioural needs and forestry school provision for primary schools.
- 8.3 Wild in the Park's family programmes and performances are now happening regularly, with after school clubs, some weekends activities and school holidays, including Creativity Camps. Family performances take families on trails through the park, and we are offering family crafting activities. These activities are continuing even through this very wet winter... a key objective is demonstrating that outdoor learning is not just a summertime activity.
- 8.5 We have always been clear that we would not be delivering this programme on our own, but in conjunction with other experienced and expert local organisations and practitioners. Alexandra Palace's Creative Learning team is working with organisations including Haringey Pupil Referral Units, Education Trusts, and the Haringey Youth Board. These partners act as referral agencies but also offer support and guidance to ensure they remain relevant when addressing young people's needs. In addition, we have developed strong partnerships with creative companies specialising in creative arts outdoor learning provision, such as **Emergency Exit Arts**, **Scarabaeus Circus Performance Company** and **Collage Arts**.
- 8.5 So far, participants have worked with specialists from a range of fields including artists, forestry school educators and wild life/conservation experts. Activities have included designing 'Grab and Go' activities for families, conservation initiatives, building insect hotels, den-making, and building camp fire and toasting marshmallows. As hoped the programme is beginning leave a footprint and legacy for future park users and communities to enjoy, for example young people worked with street artist **Carleen De Souzer** to create a mural to decorate the bridge that leads to Muswell Hill.
- 8.6 We committed to reaching at least 1,500 children and young people through this programme in the first year and we exceeded this figure.
- 8.7 What is even more encouraging is the diversity of young people we are reaching, including those in Pupil Referral Units and children with special needs. Many of these young people will not have had opportunities like this before, and this is where we think the programme can make a profound and long-term impact.

## **9. Events**

- 9.1 Generating income by restarting our operations is essential to keep the Park and Palace safely open, all year round, for everyone to enjoy.
- 9.2 'The Terrace' is a Covid secure food and drink experience based on the 'beach area' of the South Terrace outside the Phoenix Bar and Kitchen.
- 9.3 Ice rink is due to open in early September, when the maintenance work is completed and the ice can be refrozen.
- 9.4 There are some exhibitions that are currently on the schedule that we are expecting to go ahead, such as Knit and Stitch, which is normally one of our largest shows.
- 9.5 The Theatre has been in use during lockdown by Melody VR who recorded artists and the Wireless Festival, which was streamed live. The artist Nick Cave also recorded his video album in the West Hall and another large film shoot took place in the Great Hall.
- 9.6 Licence Variation  
In July we communicated to the SAC/CC the Trust's intention to apply for a minor variation to the outdoor events premises licence to include the Pavilion to host a series of small music events over the August 2020 Bank Holiday weekend. We worked extremely hard on a number of options to deliver the event, with the relevant authorities recognising the high standards we were working towards, however despite meeting government guidelines, it was decided that the event could not be delivered in a way that would not compromise the experience.
- 9.7 Fireworks  
At the time of writing this report options were still being discussed with the relevant authorities for the Fireworks Festival.

## **10. Legal Implications**

- 10.1 The Council's Assistant Director of Corporate Governance has been consulted on this report and advises that there are no legal implications arising from this report.

## **11. Appendices**

- Appendix 1 – Dukes Avenue Bridge information note
- Appendix 2 – Waste increase graphs
- Appendix 3 – Park Grid-Map
- Appendix 4 – Tree Planting Project additional information

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## **SAC/CC Information Note Dukes Avenue Railway Bridge June 2020**

### **1) What is the issue?**

The Dukes Avenue Bridge traverses a significant pedestrian access point (Gate 10) to Alexandra Park and Palace (See location picture below).

The bridge has been subject to regular inspections by Department of Transport (DfT) over many years, but in recent months, the frequency of inspections has increased significantly. The Trust were contacted by DfT in mid-March 2020 to advise that they were looking to demolish the bridge on health and safety grounds, due to concerns about its structural integrity.

Generally, DfT tend to repair structures where possible. However, they have advised that the defects are severe and the required repairs extensive. Due to the deterioration rate, DfT are concerned that the bridge will need to be demolished sooner rather than later. The weather patterns in recent months have caused issues with a number of similar structures that DfT are responsible for, so they are keen to act quickly.

The bridge is also a location that attracts frequent Anti-Social Behaviour (ASB). Around two years ago some security fencing was installed by DfT in an attempt to discourage the ASB on the deck of the bridge (drug-taking/ dealing and general vandalism).

### **2) Who owns the Dukes Avenue bridge?**

The bridge and the land it sits on are the responsibility of DfT, even though it is within the parkland. The structure itself and the land beneath it is Crown property.

### **3) What responsibility does Alexandra Park and Palace Charitable Trust (APPCT) have for the bridge?**

APPCT have no responsibility for the bridge. However, whilst it is not the Trusts property we recognise the importance of its heritage in the story of Alexandra Park and Palace. APPCT remove the graffiti from the bridge to improve presentation of the site, acting as 'a good neighbour'. Our security staff respond to calls regarding ASB on and around the bridge as and when resources allow.



*Location of bridge circled in red*

#### **4) Why do the DfT want to demolish it?**

The DfT assessment of the bridge's structure suggests that in its current state it represents a risk to public safety. The engineer is also concerned that the increasing cycle of drought and very wet weather affects the ground conditions. The exacerbation of the natural shrinking and swelling of the London clay will cause a rapid deterioration of the condition of the bridge – leading to an emergency closure of the path beneath it. DfT are looking into whether they can demolish the bridge as 'permitted development' in line with the Town and Country Planning (General Permitted Development) (England) Order 2015, Schedule 2, Part 19, Class Q. However, the Council exercising its powers as the LPA do not agree that the demolition would be permitted development. It is the Council's opinion that that part of the GPDO can only be exercised on 'emergency' grounds, not 'health and safety'. The Council's assertion draws support from the inspection report and conclusions carried out by its structural engineers.

#### **5) Is the bridge listed?**

The bridge is locally listed in Haringey's Local Plan and is within a Conservation Area, so there is a presumption (in planning terms) for its retention.

A locally listed building is a building or structure of architectural or historic interest, which makes a valuable contribution to the character of an area, but does not qualify for inclusion on the statutory list. These are non-designated heritage assets.

Additional conservation considerations are given to the alteration of these buildings and the Council will seek to ensure that the special character of such buildings is protected and enhanced.

The bridge is listed as a Designated Site of Industrial Heritage Interest (GLIAS).

## 6) What is the history of the bridge?

The Edgware, Highgate & London Railway obtained an Act in 1862 to build a line from a junction with the GNR at Seven Sisters Road station (now Finsbury Park) to Edgware. The following year the Midland Railway received authority to build a line between Bedford and St Pancras, which would provide a quicker route into central London from the Mill Hill area. To improve the prospects of their Edgware line the EH&LR proposed a branch from Highgate to Muswell Hill serving the new Alexandra Palace and its pleasure grounds - and an extension of the main line from Edgware to Watford.

Alexandra Palace Station was built at the same time as the Palace, opening in May 1873. It closed temporarily just two weeks' later as a result of the fire, but soon reopened to take people to see the ruins of the first Palace.

The fortunes of the railway and station were closely tied to the Park and Palace. Due to insufficient demand (few weekday commuters) and competition from the new, more convenient tram services resulted in the line and station being closed 9 times between 1873 until the last day of public service on 5 July 1954. The station was partially dismantled in the late 1950s and lines were pulled up to make way for car auctions, which occupied the Palace's North Yard, as we now call it, until the early 1970s.

An article from the Bowes Park Weekly News dated 26 May 1906, describes the "New Entrance to the Palace" from Dukes Avenue under the railway bridge. The Historic England listing for the Park and Palace also mentions the entrance "*under the railway arch, was opened in 1906, mainly to provide access from Muswell Hill to the new tram terminus.*" The bridge remained in the ownership of the then British Rail (Residuary) Board, (now HRE). The railway station became the responsibility of Haringey Council in 1980 when it inherited the trusteeship of the charity. Part of the site was retained as a British Rail laboratory, sold later to the Lab (gym), part of it remained with the Trust and is leased to a charity (CUFOS), part went to the school and the bridge was retained by DfT.

## 7) What conversations is the Trust having with DfT and the Council?

The Trust is in regular contact with the Project Lead at DfT/HRE. The DfT/HRE have a duty to keep the public safe and the Trust will cooperate and work with them to ensure a safe environment is established.

Following an inspection by Haringey Council's Building Control team, the Trust has fenced off an area of pathway that is close to some cracked brickwork. This fencing has been installed without prejudice – the responsibility of the bridge lies with DfT/HRE. The Trust has made it clear that we feel the permitted development route should not be utilised if DfT decide demolition is the correct treatment for the bridge.

The Trust has also made it clear that as a heritage structure we would expect that consideration is given to future heritage interpretation of the area, in what is left standing and the landscaping of the area.

## 8) What are the other options?

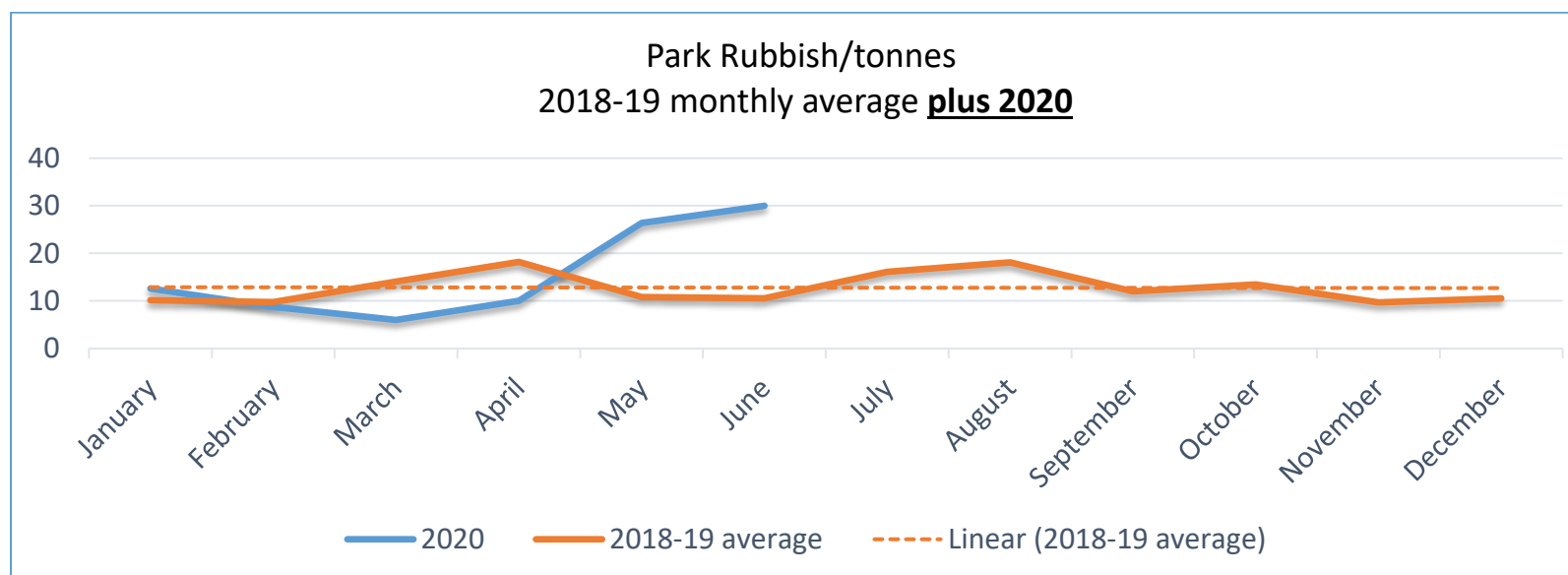
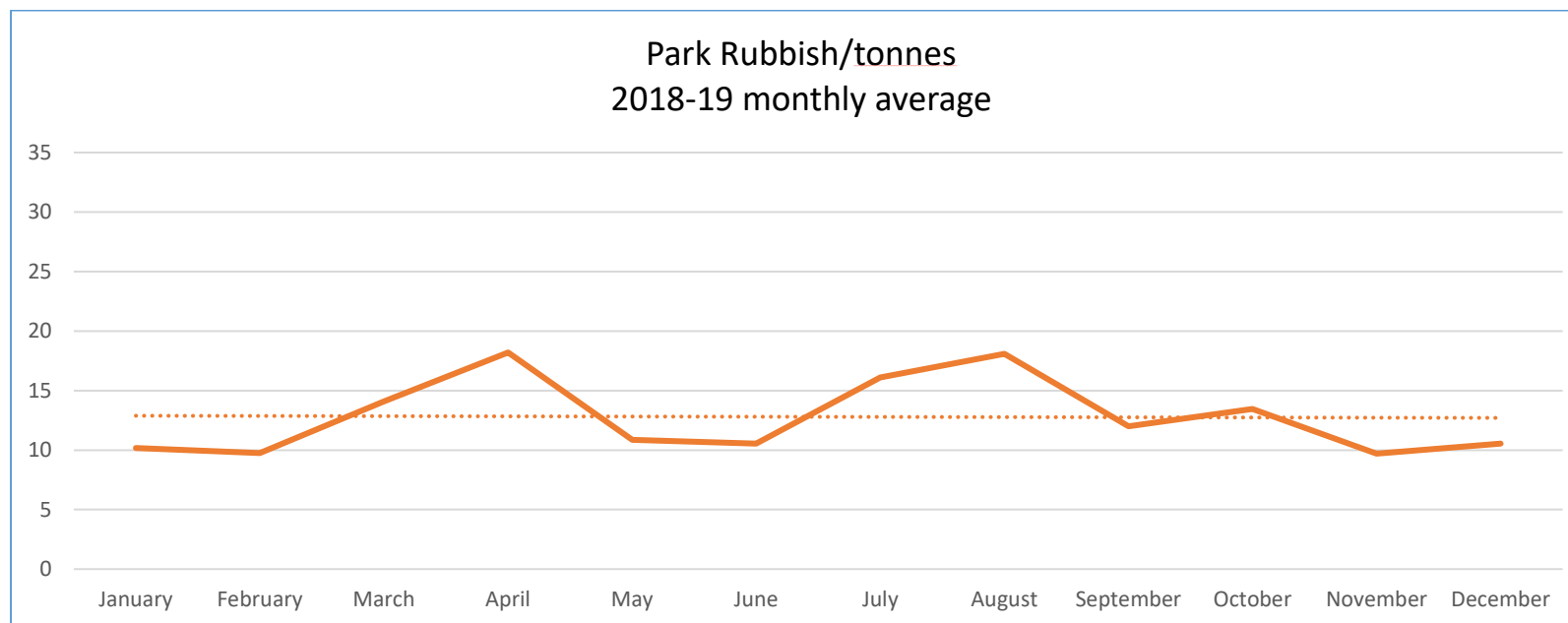
As a locally listed structure, there is a presumption in favour of retention, and all reasonable options should be explored before demolition. A building control surveyor from Haringey Council has inspected the structure and Haringey Planning are in conversation with DfT about options and timescales.

**9) What are the Trust's aspirations for the site?**

The bridge is an important historical feature that remains to tell the story of part of the history of the site, wider area and London's transport network. Whilst we recognise that the safety of the public has to be the primary concern and that it is not the Trust's property, we would hope that DfT recognise the historic importance and take every reasonable step to repair and conserve it.

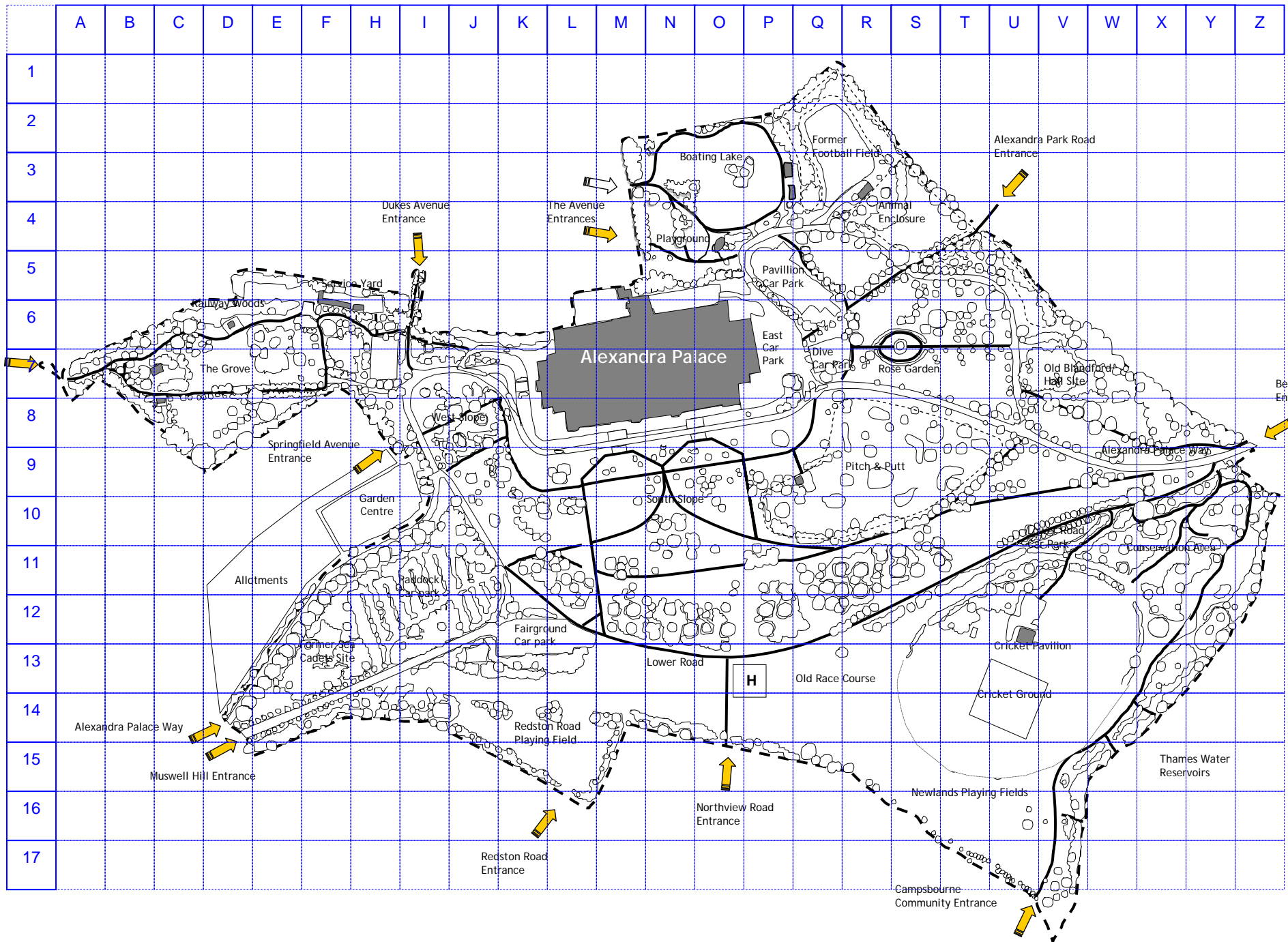
If demolition is the only option then we will urge DfT and the planning authority to consider a demolition that safely retains part or parts of the structure so that some of the physical heritage is retained. We will ask that DfT consider the antisocial behaviour in and around this area in deciding what elements of the structure can be retained and how the site and the public can be protected.

The Trust is not in a financial position to take responsibility and ownership of the structure without a sufficient endowment to ensure that the structural risk can continue to be managed, monitored and mitigated to a suitable standard.



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## 2019 Tree Planting Project – additional information

Indian Chestnut and Elm 'New Horizon' chosen for disease resistance

The trees for the remnant hedgerows will be transplanted saplings, thus retaining the provenance of the Park's veteran oaks

**Planted to date (07/01/2020)**

Location	Common name	Latin name	Quantity
Newland boundary	English oak	<i>Quercus robur</i>	3
Trees screening waterworks	River birch	<i>Betula nigra</i>	1
Trees screening waterworks	Red maple	<i>Acer rubrum</i>	1
Trees screening waterworks	Swamp Cypress	<i>Taxodium distichum</i>	1
Redston Field	Elm	<i>Ulmus 'New Horizon'</i>	1
Glade in fruit tree belt	Quince 'champion'		1
Chestnut avenue	Indian chestnut	<i>Aesculus indica</i>	9 of 10
Hedges Paddock car park	Various native whips		200 of 400
Golf course boundary hedge	Various native whips		12

**Remaining**

Location	Common Name	Latin Name	Quantity
Lime avenue, Grove	Small leaved lime	<i>Tilia cordata</i>	5
Grove, former bandstand site	Liquidambar		1
Grove, Pinetum	Japanese red cedar	<i>Cryptomeria japonica</i>	1
Grove, Pinetum	Golden Larch	<i>Pseudolarix amabilis</i>	1
Railway Orchard	Mirabelle 'Golden sphere'		1
Railway Orchard	Damson 'Merryweather'		1
Expand arboretum (W slope)	Sequoia	<i>Sequoia sempervierens</i>	1
Expand arboretum (W slope)	Persian ironwood	<i>Parrotia persica</i>	1
south front (west)	Indian chestnut	<i>Aesculus indica</i>	1
south front (west)	English oak	<i>Quercus robur</i>	1
Lower zone of South Front	Scots pine	<i>Pinus sylvestris</i>	3
Lower zone of South Front	Atlantic cedar	<i>Cedrus atlantica</i>	1
Remnant hedgerows	English oak	<i>Quercus robur</i>	5
Lime Avenue, gate 1	Small leaved lime	<i>Tilia cordata</i>	3
Remnant hedgerows	English oak	<i>Quercus robur</i>	2

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**ALEXANDRA PARK AND PALACE JOINT MEETING OF THE  
STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES**

**1<sup>st</sup> September 2020**

**Report Title:** Car Park Charging Proposals

**Report of:** Louise Stewart, CEO

**Purpose:** *This paper provides the findings of the parking charges survey, the proposed discounts/ exemptions for certain user groups, and next steps.*

**1. Recommendation**

To discuss the information and provide advice and feedback to the Trustee Board on the public feedback to the car park charging proposals.

**2. Introduction**

- 2.1 Following initial consultation with the SAC & CC on 29<sup>th</sup> January 2019 (Appendix 1, extract from minutes), Alexandra Park and Palace Charitable Trust (APPCT) announced in February 2019, its intention to investigate the feasibility of introducing parking charges across the site.
- 2.2 In April 2019, Integrated Transport Planning Ltd (ITP) a consultancy firm specialising in this field, were asked to provide support to APPCT to inform a review of existing car parking arrangements at APP. Following this review, ITP assisted APP to develop proposals for the introduction of parking charges across the site.
- 2.3 From Monday 11<sup>th</sup> November 2019 to Friday 10<sup>th</sup> January 2020 (60 days) we asked stakeholders, beneficiaries, visitors and local residents for views on the proposals via an online survey. 2,121 completed surveys were received. We also held a series of informal drop-in sessions at Alexandra Palace for people to meet with APPCT staff to talk about the proposal and share their views, attended by approximately 20 people in total.
- 2.4 The online survey consisted of a series of closed questions to determine:
  - Frequency and reasons people visit APP;
  - How people travel to APP;
  - Where people visiting APP are travelling from;
  - People's views on the introduction of parking charges at APP;
  - What, if any, impact the introduction of parking charges would have on people's visits to APP
- 2.5 These questions were supplemented with several open questions enabling respondents to provide more detailed answers about their views on the parking charge proposals. Demographic questions were also asked to ensure that respondents reflect the breadth and depth of different people who visit APP and determine whether the proposals affect some visitors more than others.

- 2.6 The survey was accompanied by a document outlining the proposal and a document providing answers to frequently asked questions. The survey and accompanying documents were published on the APP website. Hard copies of information were made available at the Ice Rink and East Court receptions.
- 2.7 We received over 500 suggestions from survey respondents as to how to amend the proposals to alleviate their concerns. The top suggestion (181) was to provide exemptions or discounts for certain user groups.
- 2.8 In response to this, the Trust undertook a comprehensive exercise to ascertain whether certain user groups could warrant a discount or exemption. We examined suggestions across 34 user groups. One of the key tests was to determine whether the user group already contributes to the Charity, financially, or whether it be evidenced that the user group would be significantly financially disadvantaged in relation to the general public and other similar sites and whether the activity itself is in accordance with the Charity's mission of providing enjoyment and recreation for public benefit. Out of the 34 user groups examined, a discount or exemption has been suggested for 18 of them.

### **3. Survey Findings**

#### *Location of respondents*

- 3.1 The location of respondents were from a wide variety of locations throughout the UK, but as expected, focussed in London, particularly around the areas of Alexandra Park and Palace. The postcode districts with the highest number of respondents are:
- N10, Muswell Hill – 465 respondents;
  - N22, Wood Green – 364 respondents;
  - N8, Crouch End – 295 respondents;
  - N11, Southgate – 82 respondents;
  - N2, East Finchley – 53 respondents

#### *Frequency of visits*

- 3.2 Most survey respondents visit the site on a regular basis, with over three quarters (81%) reporting they visit at least once a month. The highest proportion reported visiting APP on a weekly basis, accounting for almost half (48.5%) of the 2,121 surveyed.

#### *Reason for visits*

- 3.3 Respondents gave a wide range of reasons for visiting, but the key reason (53%) was to take a walk, relax or have a picnic. A third of respondents reported visit reasons as - attending an event (33%), to go ice skating or play ice hockey (30%) or visiting the farmers market (30%).

#### *Methods of travel*

- 3.4 The main mode of transport given by respondents was by car (56.9%). A third (34.8%) of respondents travel to site on foot. Relatively low proportions of respondents (4.5%) travel by public transport.

*Views on proposals from local residents*

- 3.5 At Q7, the survey asked respondents to identify who they were responding as – ‘local resident’ was one of the options. Those that ticked ‘local resident’ were then asked a specific question about perceived impacts on the local area. ITP undertook some additional cross-tabulation work for this question to establish the catchment area of those respondents who perceive themselves to be a ‘local’ resident. ITP have defined ‘local’ residents as living in postcodes within 2-2.5 miles of APP (1,228 survey respondents). Approximately 90% of respondents in these postcodes self-identified as ‘local’ residents. More than three quarters of ‘local resident’ respondents (82%) felt that charges would have a negative impact on the local area. One in fifteen local residents (7%) felt the proposals would have a positive impact.

*Support for the introduction of parking charges – all respondents*

- 3.6 Almost a fifth (18%) of all respondents agreed that they supported the principle of introducing parking charges. Almost three quarters (73%) disagreed.

*Changing habits*

- 3.7 Respondents were asked whether the introduction of parking charges at APP would result in them choosing to spend less time at APP. Of the 255 respondents who outlined how their behaviour would change, 150 said they would either not go to APP or would go elsewhere. There were 560 respondents who named alternative locations they would visit instead. The five most popular destinations mentioned by respondents were:
- Hampstead Heath (95);
  - Highgate Woods (79);
  - Trent Park (59);
  - Lea Valley (54); and
  - Finsbury Park (27)
- 3.8 The only one of these destinations that offers free, on-site parking is Trent Park.
- 3.9 A high number of respondents (193) provided more generic responses about alternative locations they might visit including; other parks (123), other ice rinks (52), other garden centres (20) and other cafes (14).

*Perceived negative impacts*

- 3.10 Parking displacement was the key negative impact, expressed by a total of 980 of all respondents.
- 3.11 The highest number of concerns raised about parking displacement were on Dukes Ave (30) and The Ave (30), both of which have direct pedestrian access in to the Park and do not have parking restrictions. Some respondents reported that they expected parking displacement to occur on clusters of roads including Warner Road Estate (4), and the roads off Priory Road (1). Some survey respondents reported that parking displacement is already an issue, and believed that the introduction of charging will make this worse.
- 3.12 Other perceived negative impacts were:
- Reduced visitor numbers (350);
  - Increased traffic/ congestion in the local area (139);
  - Disproportionate impact on certain users groups (136)

In addition to these perceived negative impacts, 127 respondents mentioned they would oppose Controlled Parking Zones (CPZs), which they felt would likely be implemented

in the local area, by the Local Authority, as a result of the introduction parking charges at APP, combined with the existing parking pressure in the area.

*Reduced visitor numbers*

- 3.13 A total of 350 respondents felt the introduction of parking charges could result in fewer people choosing to visit APP. The most frequently mentioned negative impact as a result of the fall in visitors was the knock-on effect on local businesses. Respondents referred to the potential impact on the garden centre, Little Dinosaurs, local shops, restaurants and childcare facilities.

*Increased traffic/ congestion in the local area*

- 3.14 138 respondents indicated a negative impact of parking charges would be an increase in traffic and congestion. Poorer air quality was cited, as well as concerns over road safety.

*Access issues for some user groups*

- 3.15 A total of 136 respondents expressed concerns about the potential disproportionate impact on some user groups. The greatest number questioned the affordability of parking charges for households on low income (43) and children who might miss out on recreational/ sporting opportunities (41). Disabled visitors (21) and elderly visitors (18) were also thought to be disadvantaged by the proposals, particularly as these groups might not meet the Blue Badge criteria.

*Low income households*

- 3.16 Half of the 43 respondents who expressed concerns about the disproportionate impact of parking charges on low income households preferred not to state their income. Of the 21 respondents who stated their income, 12% reported a household income of £20,001 - £30,000 and 12% a household income of £30,001 - £40,000. It is difficult to say with any certainty whether those respondents that raised concerns about the impact on low income households were actually from low income households themselves, as so many respondents did not state their income.

*Disability/ health issues*

- 3.17 Of those that mentioned impacts on disabled visitors (21 respondents), 57% (12) reported that their day-to-day activities are limited due to a health problem or disability.

*Elderly visitors*

- 3.18 Eight (44%) of the 18 respondents who expressed concerns about the impact on elderly visitors were aged over 64 years. A fifth (22%) were aged under 45 years.

*Support for proposals*

- 3.19 Most respondents who indicated they were supportive of the proposals did not outline the reasons behind their support. Of those respondents that provided an explanation, the main reasons were:
- That the proposals would provide income support to APP (32);
  - That the proposals would help reduce traffic or emissions (20);
  - The proposals would help tackle anti-social behaviour (12);
  - A handful (10) of respondents said they would support the proposals if a CPZ was introduced too;
  - The same number (10) were supportive as they felt it would tackle issues with commuter parking around APP in the daytime.

### *Proposed solutions*

- 3.20 Many respondents put forward suggestions about changes to the proposals to address the concerns they identified. Around 500 suggestions were given, including:
- Providing free/ discounted parking for certain user groups (181);
  - Reducing the proposed parking tariffs (93); and
  - Increasing the grace period (48)
- 3.21 Reducing the tariff was put forward by 93 respondents. In contrast, 7 respondents indicated they felt the charges were reasonable. Some (48) suggested the grace period be increased. Most (20) thought it should be an hour.

## **4. User Groups and Tariff Structure Assessments**

### *User Groups*

- 4.1 A total of 181 respondents suggested that discounted or free parking should be provided for certain user groups or facilities users. The central suggestion expressed was that those users who were already paying to use the facilities at APP should receive some sort of dispensation from the proposed parking charges.
- 4.2 In addition to the surveys, the Trust received 25 supplementary email comments/ responses from individuals and organisations via the [consultation@alexandrapalace.com](mailto:consultation@alexandrapalace.com) inbox (of the 25, 13 opposed the proposals, 3 supported, a further 2 were conditionally supportive and the remaining 6 were neutral).
- 4.3 Of the 25 comments/ responses, nearly half (12) suggested exemptions be provided for certain user groups.
- 4.4 In direct response to these comments, the Trust has undertaken an exercise to ascertain whether certain user groups could warrant a discount or exemption. As stated in the earlier paragraph (2.7) one of the key tests is whether the user group already contributes to the Charity, financially, whether it can be evidenced that the user group would be significantly financially disadvantaged in relation to the general public and other similar sites and whether the activity itself is in accordance with the Charity's mission of providing enjoyment and recreation for public benefit.

### *Tariffs*

- 4.5 We have not received feedback that provides compelling enough evidence that the charges are out of kilter with similar facilities across the country, and in particular, in London. The tariff structure proposed is considered appropriate for the following reasons:
- The work that ITP have undertaken previously to establish the recommended tariff structure was based upon a robust analysis of similar comparable sites in London and elsewhere, consideration of the complex user/ visitor groups to APP and further corroboration with local parking charges;
  - 
  - We know that from the accumulation survey data taken in June 2019, 5-15min (drop-off and pick-up) and 1-2 hours are the most popular durations. One third (33%) of vehicles stay on site for under 30min. As such, a high proportion of visitors will benefit from the 30min grace period;

- As set out above, we have taken on board the feedback survey comments made with regards to certain existing visitors to the Park and Palace. Tariffs will be adjusted for certain user groups – an assessment of each User Group has been undertaken and the Trust feel that the adjustments are fair and reasonable, based on the principle that the user group is already regularly contributing to the charity, either financially, as part of the Trust's purpose, or both.

## **5. Further work**

- 5.1 To continue the momentum of the project while meetings could not go ahead:
- In April, virtual meetings were offered to Alexandra, Bounds Green, Fortis Green, Hornsey, Muswell Hill, Crouch End and Noel Park Ward Councillors to discuss the findings.
  - In May a meeting took place (virtually) with Hornsey Ward Councillors where feedback from local
  - Conversations have been taking place with Haringey's Transport Team around commuter parking and other local parking issues.
- 5.2 In June the Trust made an initial approach to the Charity Commission to outline its proposals and seek their views. At the time of writing this report the Trust is awaiting a response.
- 5.3 An update was communicated to stakeholders by email and on the website.
- 5.4 Additional context is also provided by the current 'donate to park' in operation at the Palace. The Covid-19 Pandemic caused an almost total loss of income to the Trust combined with an increase in costs due to misuse of the park. To alleviate pressure we reopened the car parks (that had been closed along with the Palace building on March 17<sup>th</sup>). To cover the cost to the Charity, a temporary donation system was introduced in May, which suggested a £3 donation to the Charity for parking, via a socially distanced tap to donate facility. This has been positively received with only a small number of drivers declining to make a donation.

## **6. Legal Implications**

- 6.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report.
- 6.2 Charities may charge for the services or facilities they offer.
- 6.3 Section 105 of the Charities Act 2011(CA11) empowers the Charity Commission to sanction any proposed action in the charity's administration that is expedient in the interests of the charity.
- 6.4 The Board must conscientiously consider the responses to the consultation and take these into account before making a final decision.

## **7. Appendices**

Appendix 1 – Extract – 29 January 2019 SAC/CC minutes

## **8. Background Documents**

Consultation Document Suite: Survey questions, FAQs and briefing, Consultant reports and survey analysis, Equality Impact Assessment *in progress*



Car Park Charging Report, Appendix 1

Extract from the minutes of the SAC/CC - 29TH JANUARY, 2019

Consideration of charging for car parking at Alexandra Palace

- The Committee had been assured consideration would be given to the impact on those in surrounding areas.
- The Committee welcomed the potential charge if it were to raise income for the Palace and Park as long as it did not detract individuals from visiting.
- It was requested the parking bays along Alexandra Palace Way also be reviewed and scrapped as it was felt they detracted from the Park.
- The Committee suggested electric charging points should be included within the Palace's car parks.
- Regarding the shuttle bus that was to be introduced between Alexandra Park Station and Tottenham Hotspur Stadium, the CEO informed discussions had been had with Tottenham regarding this. The Trust had not been consulted on the planning process behind the new shuttle bus route but had since discussed with Tottenham their concerns this could have for parking surrounding the Palace and its car parks. The Trust would monitor the number of cars on match days and if it became an issue, would raise this with Tottenham.
- The consultation would be comprehensive and the Trust would map different stakeholder groups, their patterns of usage and see how any introduction of charges for car parking might affect them. Season tickets would also be considered.
- Staff and volunteers were considered a key stakeholder group and it was not the intention for them to suffer financially because of car parking charges. If it was unavoidable that staff and volunteers had to pay , options such as reimbursement through expenses would be explored.
- The Trust would monitor the balance of usage to ensure appropriate levels of car parking spaces and other modes of transport, such as electric vehicles and bicycles.
- The Chair noted the more detail available in the consultation, the better individuals would be able to respond. The CEO informed that the Charity Commission would be looking to ensure the consultation represented stakeholders and beneficiaries.

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**ALEXANDRA PARK AND PALACE JOINT MEETING OF THE  
STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES**

**1<sup>st</sup> September 2020**

**Report Title:** 2019/20 End of Year Monitoring Report

**Report of:** Louise Stewart, CEO

**Purpose**

This report provides the SAC & CC with an annual summary report on outdoor events monitoring, complaints and theatre activity. In 2019 the Trust committed to reporting on Theatre usage to the committee. Therefore, included below is the information for 2018/19 and 2019/20.

Local Government (Access to Information) Act 1985: N/A

**1. Recommendation**

To consider and note the end of year report.

**2. Outdoor Events Monitoring Framework**

- 2.1 The Trustee Board approved the outdoor events monitoring framework in November 2017 to monitor the impact of events held in Alexandra Park and ensure satisfactory post-event clean-up.
- 2.2 Overall performance is reported to the Board and the Statutory Advisory and Consultative Committees (SAC/CC) annually, with updates throughout the year, as necessary. Appendix 1 provides a summary of overall performance against the framework.
- 2.3 The outdoor monitoring framework has been adopted for all events in the Park and involves the Park Manager and Event Manager conducting site walks 48 hours after each event.
- 2.4 In 2019-20 5 events were held in the Park:
  - Red Bull (7 July 2019) score: **83%**
  - Luna Cinema (over 3 nights, 12-14 July 2019) **score: 100%**
  - The Great Fete (17 August 2019) **score: 97%**
  - Kaleidoscope Presents (25 August 2019) **score: 90%**
  - Fireworks Festival (1 & 2 November 2019) **score: 93%**
- 2.5 The key performance indicators are:
  - Area free of litter and cable ties
  - All equipment and signage removed
  - Any damage to paths, grass, trees or infrastructure

- Oil spillages from catering outlets

2.6 The target is for each event to achieve an overall score of 80% against the key performance indicators within a 48-hour period of the event. It is important to note that for larger events such as the Fireworks, when much of the Park is still fenced off for safety reasons this is not always achievable and we allow a 72 hour window.

2.7 The average KPI achieved for the events held in 2019-20 is 93%, which demonstrates that the framework is working as a tool for monitoring and protecting the parkland.

2.8 Significant areas of damage to the Park

2.8.1 During the Red Bull two bollards were dislodged by vehicles and there was also some damage to: greenery in the lower road, a tree branch in the Rose Garden and a border in the East Car Park.

2.8.2 A manhole cover was damaged during Kaleidoscope.

2.8.3 A tree branch on the West Slope (in front of Palm Court) and a memorial bench in the lower field were damaged during Fireworks

2.9. Clean up

With the exception of Luna Cinema, the scores for each event were further affected by due to the site not being cleared within 48 hours:

- Red Bull – pallets, signage, cable ties
- Kaleidoscope – delay in the collection of portable toilets
- Great Fete – due to technical issues equipment was not cleared in time
- Fireworks – debris on south sloe

### 3. Complaints

3.1 In the period from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020:

- 126 complaints were resolved at stage 1 of the Complaints Procedure
- 1 complaint was escalated to Stage 3 (escalation to Board)

3.2 The complaints are categorised below:

- 72 event and ice rink customer complaints
- 34 noise complaints
- 21 complaints relating to other issues

3.3 The table below provides a breakdown of the noise complaints attributed to Events.

Month	Event	No. of complaints
July	Red Bull	2
	Luna cinema	1
	Street Life	5
August	Kaleidoscope Presents – Norman J Good Times	2
September	Pixies	1
	Private Event	2
November	Fireworks	5
	AJ Tracey	4
	Mac De Marco	3
	Halestorm	2
	Vampire Weekend	1
	D-Block	2
February	Mura Masa	1
March	Supergrass	1
<b>Total</b>		<b>32</b>

- 3.4 All events using amplified music are monitored by independent noise management consultants. Where a visit by the independent noise monitor is agreed, sound levels are tested from the area where the complaint has been made. In all instances reported, noise levels were found to be within the limits of the event licence.
- 3.5 Complaints about litter were very low in 2019-20. This may be a direct result of the initiatives that were put in place last year, i.e. Litter signage campaign and improved bin facilities. There was also a review of the Park maintenance litter clear up routine.
- 3.6 Other complaints include feedback from park users and local residents around disturbance in surrounding residential roads from people leaving events.
- 3.7 The Trust received 2 complaints about closing the Park during the Fireworks preparations.

#### **4. Theatre Activity - September 2018 to 31<sup>st</sup> March 2020**

- 4.1 Although not completed until November 2018, access was granted in September 2018 for the BBC Proms with community groups and volunteers offered tickets to the dress rehearsal the day before.
- 4.2 Also in Sept 2018, the Creative Learning Team ran the BBC Proms Family Orchestra & Chorus, which was attended by approximately 100 individuals in family groups of all ages (7 plus) and abilities. Participants were offered a ticket offer to the Ten Pieces Prom.
- 4.3 The East Court opened on 1 December 2018 with a full month of events and 40,000 visitors. 1050 visitors were able to see the Theatre over the opening weekend alone.
- 4.4 13 events were held in the Theatre since including:
  - A week of Horrible Histories performances
  - Richard III
  - Gareth Malone Carol Concert
  - Letters Live
  - Dylan Moran
  - Friday Night is Music Night
- 4.5 In terms of community benefit and use; Richard III tickets were offered to some schools (20 of which were taken up) and 8 Gareth Malone tickets were also given to local schools for Christmas Raffle prizes

#### **5. Theatre Activity – April 2019 to 31<sup>st</sup> March 2020**

- 5.1 To date there have been c.150,000 visitors to the East Court, including 58,000 to Theatre events. See Appendix 2 which lists the events, with the Creative Learning activities highlighted in green.
- 5.2 More than 55 theatre events have taken place covering various art forms and genres including: children's shows, operas, standing concerts, film shoots, classical & contemporary music and corporate events and more than 20 theatre tours to members of the public, community groups, charities & other organisations.

- 5.3 Highlights include:
- BBC 4 Victorian Series Filming
  - Theatre's Trust – Annual Theatres At Risk Register Announcement
  - Monteverdi Choir & Orchestra
  - Interpreting History - Heritage Conference
  - Liam Gallagher
  - Madonna
  - Simone Rocha's Fashion Show as Part of London Fashion Week
  - The Theatre's first combined standing and seating music gig – FKA Twigs.
  - His Dark Materials book launch with Philip Pullman.
  - Robbie Williams
- 5.4 Community Events in the Theatre:
- The Bilblio Buzz Children's book award (attended by 466 children from 24 schools)
  - Haringey Has Pride
  - Rhythm Stick Club-night designed by and for disabled young people
  - Haringey Music Service (110 young musicians)
  - Rum, Rhyme and Liming
  - Shine; a celebration of inclusive dance presented by icandance and their 75 dancers with varying disabilities aged 4 to 25 years old.
  - Palace Uncovered
- 5.6 Partnerships continue to strengthen:
- The BBC Concert Orchestra continue to rehearse and played three public events, and have hosted Friday Night is Music Night twice.
  - English National Opera (ENO's) - in May 2019, Paul Bunyan(Operetta)
  - Ronnie Scotts jazz programme.
  - A number of relationships have been developed with both local and national comedy promoters.
- 5.6 The Christmas production Peter Pan Goes Wrong was hugely successful with a sell-out run.
- 5.7 A dedicated team of 70 volunteer theatre assistants have supported more than 130 events in 2019/20 and contributing c. 2600 hours of their time.

## **6. Legal Implications**

- 6.1 The Council's Assistant Director of Corporate Governance has been consulted on this report and advises that there are no legal implications arising from this report.

## **7. Appendices**

Appendix 1 - 2019-20 Outdoor Monitoring Framework - Overall Performance  
Appendix 2 – East Court Events Year 1

## **8. Background documents**

None

Outdoor events KPI overview 2019-20

Event	Event Date	Walk date	Number of areas used	Returned to good pre site walk	TOTAL KPI for event	area free of litter?		all equipment been removed?		all old AP signs and heras triangles been removed?		Have all cable ties been removed and disposed of?		All CSP signs removed?		Any damage to paths?		Any damage to grass and /or trees?		Any damage to infrastructure eg lamposts benches or bins?		Any oil stains etc from caterers?		Has a site walk been undertaken by park manager and ESM ?	
						returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	Areas complete	KPI % complete
Red Bull Soap Box	07/07/2019	09/07/19	60	50	83%	6	100%	5	83.33%	4	66.67%	4	66.67%	6	100.00%	5	83.33%	4	66.67%	4	66.67%	6	100.00%	6	100.00%
Luna Cinema	12/07/2019 13/07/2019 14/07/2019	16/07/19	2	2	100%	2	100%	2	100.00%	2	100%	2	100%	2	100%	2	100%	2	100%	2	100%	2	100%	2	100%
Great Fete	17/8/19	20/8/19	90	87	97%	9	100%	6	66.67%	9	100%	9	100%	9	100%	9	100%	9	100%	9	100%	9	100%	9	100%
Kaleidoscope Presents Norman Jay Good Times	25/8/19	28/8/19	20	18	90%	2	100%	1	50.00%	2	100%	2	100%	2	100%	1	100%	2	100%	2	100%	2	100%	2	100%
Fireworks 2019	01/11/2019 02/11/2019	06/11/2019	300	278	93%	26	87%	26	86.67%	27	90.00%	30	100%	28	93.33%	23	76.67%	29	96.67%	29	96.67%	30	100%	30	100%
Totals 2019			472	157	93%	45	97%	40	77%	44	91%	47	93%	47	99%	40	92%	46	93%	46	93%	49	100%	49	100%

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Theatre Year 1 Appendix 2 - Chronology of events in the East Court & Theatre

Events in the Theatre	
<p>Heritage Theatre Walk  In Conversation with Gilbert &amp; George  Letters Live (literary)  Ronnie Scott's Presents: Take 6  Ronnie Scott's Presents: Courtney Pine  Dylan Moran (comedy)  Gareth Malone (choral concert)  Friday Night is Music Night  Theatre's Trust – Annual Theatres At Risk Register Announcement  RIBA Tours  BBC 4 Victorian Series Filming  Dons of Comedy  Richard III  Tommy Tiernan - Paddy Crazy Horse  Haringey Has Pride  English National Opera Tour  Friday Night is Music Night  Friends of the Theatre meeting  Alan Carr (comedy)  English National Opera – Paul Bunyon  Ronnie Scott's Presents: Manhattan Transfer  Election Count  FKA Twigs  Monteverdi Choir &amp; Orchestra  ABTT Tours (Association of British Theatres)  ABTT – In Loyal Company event  Jo Malone filming shoot  Liam Gallagher  Madonna  Donor Tours  Feilden Clegg Bradley Architects Tour  RIBA National Awards Judges visit  Photoshoots (x2)  Caitlin Moran  Film Shoot &amp; TV pilot filming  Magnificent Music Hall photoshoot  Graham Nash - An Intimate Evening of Stories and Songs  Great Fete cinema  Icini Tour  Army Engagement event  Talk it Out – music video filming</p>	<p>Donor Tours (x2)  Simone Rocha - London Fashion Week  Interpreting History Conference  Barcadia Womens Recognition Awards  The Football Ramble  Waterstones Presents <i>the Launch of The Secret Commonwealth: The Book of Dust Volume Two with Philip Pullman and Guests</i>  BBC CO Orchestra Rehearsal &amp; Show  As Good As Gets  HOSB (Charity) Tour  Architects Journal award - Site Tour  Theatre Tour FOR Volunteers by FCBS  Peter Crouch – I Robot  Luna Cinema  Jaqueline Wilson  Courtney Pine - Black Notes From the Deep feat Omar  Ronnie Scott's Presents...Roy Ayers  Magnificent Music Hall event  Wilmott Dixon Awards Banquet  Ardal O' Hanlon - The Showing Off Must Go On  Deaf Havana  BBC Concert Orchestra - Rehearsals  Ronnie Sotts presents - Kansas Smity's House band  Dr John Cooper Clarke - The Luckiest Guy Alive Tour  YolanDa Brown 10-year anniversary Tour  Frank Turner &amp; The Sleeping Souls  Comedy Link-Up  Frank Turner &amp; The Sleeping Souls - 2nd night  Embrace (concert)  Peter Pan Goes Wrong  An Evening with Glen Hoddle  Comedy SOS  The James Taylor Quartet with Orchestra  Jimmy Carr  Rob Brydon - Songs and stories  Whitney: Queen of the Night  Ronnie Scott's presents... Funk: A Music Revolution'  Michael McIntyre  Lovers Rock &amp; Comedy Link-Up</p>

Creative learning/ community events		
<p>BBC Little Orchestra  AP Christmas Carnival  Volunteer Theatre Training  Creative Learning Tours  Little Orchestra – Immortal Desire  Baby Jazz (weekly)  Mini-movers (weekly)  Mature Movers  Creative Writing Workshops  Biblio Buzz - Children's Book Awards  Drumming Workshop  Campsbourne School Tour  Theatre Tours</p>	<p><i>BBC Concert Orchestra Rehearsals</i>  <i>Coffee &amp; Computers (monthly)</i>  Big Schools Project  Enchanted Forest  Rhythm Stick Club-night  Lucy Griffiths  Bag-it  Refugee Exhibition Week  Baby Yoga (weekly)  Windrush-Rum, Rhyme &amp; Liming  I Can Dance  Summer Camp Festival Week  Summer Camp From the Streets</p>	<p>Summer Camp – Walk on the Wild Side  Singing for the Brain (monthly)  Black History Month Tour  Palace Uncovered  Theatre Tour  Volunteers Celebration event  Unleash your Magic  Rhythm Stick  School visits  Little Inventors Exhibition  Friends of AP Theatre meeting  Wellness Café (Monthly)</p>

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